

# ONE HUNDRED WORLDS PRESCHOOL

**Contact Us**

Phone: 587-998-6220

Email: [onehundredworlds@outlook.com](mailto:onehundredworlds@outlook.com)

Website: [www.100worldspreschool.ca](http://www.100worldspreschool.ca)

# Welcome to the One Hundred Worlds Preschool Community

Your child's educational foundation begins at One Hundred Worlds Preschool, an early learning community developing lifelong learners. One Hundred Worlds is a Reggio Emilia inspired preschool that is dedicated to the education of young children and their families. We offer an innovative preschool program to families using the **Reggio Emilia Philosophy** and **Flight: Albertas Early Learning and Childcare Framework** to shape our program. The educational philosophy of One Hundred Worlds Preschool aligns with the core principals of the Reggio Emilia approach. Our image of the child as a creative, capable, knowledgeable, and curious individual is the driving force behind our curriculum. We are dedicated to helping lay the best possible foundation for the most important years of development.

## One Hundred Worlds Preschool Values

**Collaboration:** Encouraging children, teachers, and parents to collaborate will promote a sense of community and belonging. Collaborative learning experiences will encourage a deeper understanding of knowledge and enrich learning experiences.

**Emergent Curriculum:** Through a thought provoking play-based environment, we will nurture children's natural curiosities and interests. Children will be able to investigate and explore freely within the classroom, hypothesize and test theories, and construct their own knowledge. This style of learning exposes children to meaningful experiences to develop socially, emotionally, creatively, physically, and intellectually.

**Projects:** Projects are a natural progression that occurs within an emergent curriculum. Projects encourage children to reflect, research, plan, and make decisions with their peers and teachers. Projects support children in a more in-depth learning experience. We believe projects foster a sense of community, where children, teachers, and families can work together to co-construct knowledge.

**Observation & Documentation:** Observing and documenting the children's learning process is a key component used to display the children's work and make their learning visible. Documentation is a valuable tool we use to help families understand the child's learning process. We document each child's learning journey through an app that families can interact with.

**The Environment:** We consider the environment to be a third teacher. Our classroom is purposely planned to create an inspiring environment for the children. We intentionally plan the space to foster each child's ability to problem solve, investigate, make choices, and build upon their skills.

<b>Class Options</b>	
<b>Two Day Morning Class</b>	
Tuesday and Thursday AM	8:30am - 11:30am
<b>Three Day Morning Class</b>	
Monday, Wednesday and Friday AM	8:30am - 11:30am
<b>Three Day Afternoon Class</b>	
Tuesday, Wednesday and Thursday PM	12:30pm - 3:30pm
<b>Five Day Morning Class</b>	
Monday to Friday AM	8:30am - 11:30am

**FEES PAYABLE TO 2414661 Alberta LTD. or [onehundredworlds@outlook.com](mailto:onehundredworlds@outlook.com)**

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|--|---------------|
| 1. Registration Fee                            | \$75          |
| 2. Tuition Fee for the Preschool 2 Day Program | \$150 / month |
| Tuition Fee for the Preschool 3 Day Program    | \$250 / month |
| Tuition Fee for the Preschool 5 Day Program    | \$500 / month |

The Alberta Government has implemented an Affordability Grant to help lower fees by \$100 per month for families. The price above reflects the \$100 reduction. If at any time the Government discontinues the program for licensed preschools, the preschool fees will increase by \$100 a month. Please note the tuition amount is averaged across the school year and shorter months are not pro-rated.

**ADMISSION PROCEDURES**

- Registration begins January 17th, 2025
- In order to secure a space for your child, we require:
  - A completed registration package
  - Registration fee paid at the time of registration. Once the registration fee has been paid your child's space is secure. September's tuition will be due **Monday, June 30<sup>th</sup>, 2025**

**ADMISSION POLICIES**

One Hundred Worlds Preschool supports children at all stages of development; therefore, we allow children who are still potty training. We do ask that they are in a pull up and have a spare set of clothing in their backpack. Children who turn three years of age, on or before December 31st of the corresponding school year, are eligible for enrollment.

**WITHDRAWAL POLICY**

The \$75 registration fee is non-refundable. **Tuition for September will be due on Monday, June 30<sup>th</sup>, 2025.** Once September's tuition has been paid, it is non-refundable. Should you need to withdraw from the program during the school year, one full month's notice is required. This should be given to the director in writing on or before the first of the month when withdrawing the child from the preschool. There will be no refunds issued for the months of May and June for any withdrawals made on or after April 1<sup>st</sup> of the corresponding school year.

**STAGGERED ENTRY**

In order for our preschool students to become adjusted to a new preschool setting, we conduct split entry in September where half of the students will start on the first day, while the other half of students begin classes on the second day. All the children will attend school together on the third day of classes. This transition period allows teachers more time to ease young preschool children into the program in a less intimidating setting.

**SNACK**

Each child is required to bring a healthy snack and water bottle daily. **Please note we are a nut free facility.**

**PARENT PARTICIPATION**

One Hundred Worlds Preschool does not require parent participation; however, parents/guardians are always welcome in our classroom. We appreciate help in the following ways: assisting children in the classroom, documenting, preparing materials, making play dough, any skills/hobbies that you can showcase in our classroom, reading, sewing costumes, cooking, etc.

**SICKNESS GUIDELINES**

One Hundred Worlds Preschool does not allow unwell children to attend class. Children with cold symptoms can return to class 24 hours from when cold symptoms start to improve. Children with fever, vomiting, diarrhea, etc. can return to class 24 hours after the symptoms have ended. Children cannot attend class with an unexplained rash, pink eye, or extreme fatigue. If a child requires cold and flu medication to feel well enough to participate, they are not well enough to attend. If a child develops cold or flu symptoms during class, we will call the family to have the child picked up from preschool. If the parents are not available, the emergency contact will be called. By following these guidelines and promoting healthy habits, we can play a crucial role in preventing the spread of illness among the children in the program. Our priority is keeping the children, families, and teachers healthy.

**UNSCHEDULED SCHOOL CLOSURES**

In case of extreme weather, or other circumstances beyond our control, One Hundred Worlds Preschool will close, subject to the director's discretion. This will only be done in the case where there is a concern over the safety of students. Any school closures are not subject to fee reimbursement.

## One Hundred Worlds Preschool Payment Schedule

Preschool fees are paid monthly on the last day of each month.

**September fees are due on June 30<sup>th</sup>, 2025.** Registration fees are due at the same time as registration. You can pay fees by the method of your choice.

Option one: Postdated cheques. If you choose this method of payment, you will make cheques payable to **2414661 Alberta LTD.**

Option two: E-transfer fees to [onehundredworlds@outlook.com](mailto:onehundredworlds@outlook.com)

### Payment Schedule

June 30 <sup>th</sup> , 2025	January 31 <sup>st</sup> , 2026
September 30 <sup>th</sup> , 2025	February 28 <sup>th</sup> , 2026
October 31 <sup>st</sup> , 2025	March 31 <sup>st</sup> , 2026
November 30 <sup>th</sup> , 2025	April 30 <sup>th</sup> , 2026
December 31 <sup>st</sup> , 2025	May 31 <sup>st</sup> , 2026

# One Hundred Worlds Preschool Registration Form

CHILD'S INFORMATION	
Class: T/Th am ____ M/W/F am ____ T/W/Th pm ____ Monday to Friday am ____	
First Name:	Last Name:
Street:	City:
Postal Code:	Home Phone:
Date of Birth (MM/DD/YY):	Gender:
PARENT #1	PARENT #2
Name:	Name:
Relationship to child:	Relationship to child:
Address:	Address:
City/Postal Code:	City/Postal Code:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Work Phone:	Work Phone:
Email Address:	Email Address:
EMERGENCY CONTACT INFORMATION	
(Must be a local contact who will be able to pick up your child/ren in the event of an emergency.)	
Emergency Contact Name (other than parents):	
Phone 1:	Phone 2:
IS THERE ANYONE ELSE WHO IS AUTHORIZED TO PICK UP YOUR CHILD?	
(Must bring photo ID with them)	
Contact Name 1:	
Relationship to the child:	Phone Number:
Contact Name 2:	
Relationship to the child:	Phone Number:

One Hundred Worlds Preschool does not sell any personal information or support solicitation; the information provided will only be used for our purposes. Your email address & home phone will be used for general preschool communications.

## Registration Information

Has your child been immunized? \_\_\_\_\_ Yes \_\_\_\_\_ No

Does your child have any allergies? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please specify:

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Does your child carry an Epi-pen or other medication for treating allergies or allergic reactions?

If yes, please specify:

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\*If your child carries an epi-pen, one must be left in the classroom along with medication administration form\*

Does your child require other medication at home on an ongoing basis? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please specify:

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Please tell us a little about your child. What are some of his/her interests?

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Is there anything else that you feel we should know about your child? Please explain.

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# One Hundred Worlds Preschool Waivers

## One Hundred Worlds Preschool Photo Release Wavier

Please initial inside the box located beside the statement if you agree

(Please note these boxes can be left blank if you do not want your child to be photographed).

I give permission to One Hundred Worlds Preschool for my child to be photographed for class documentation, classroom displays and other classroom activities.

I give permission to One Hundred Worlds Preschool for my child's photograph to be used to promote the program through our website, our Facebook page, and other advertising.

## One Hundred Worlds Preschool Participation Waiver

Student Name: \_\_\_\_\_

Parent Declaration I, \_\_\_\_\_ (Name of Parent/Guardian)

do hereby give my full permission for my son/daughter \_\_\_\_\_

to participate in One Hundred Worlds Preschool. This program may include off-site activities, community field trips as well as active play within the school. One Hundred Worlds Preschool is not responsible for any injuries. It is a condition of this program that the participant does so at his/her own risk and One Hundred Worlds Preschool, its agents, employees, and volunteers are not liable in any case for loss, damage, injury, or ambulance service resulting from or in connection with such participation. It is the responsibility of the Parent/Guardian to ensure that his/her child gets to and from school each day. It is the Parent's/Guardian's responsibility to transport their child/ren to scheduled field trips.

I have read and understood the information put forth in this waiver.

By signing below, I also give One Hundred Worlds Preschool permission to administer first aid, call an ambulance and/or allow for the provision of medical care for the above named child.

Print Name of Parent / Guardian \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## One Hundred Worlds Child Guidance Waiver

Student Name: \_\_\_\_\_

It is our philosophy that child guidance is about understanding, respecting, thoughtfully guiding, and becoming a voice for young children within our society. In order for children to develop to their full potential and flourish within their environment, they must have a high sense of value and worth. It is our mission to ensure that each individual child feels like a valued member of our preschool community; in order to ensure this, we must have a guidance policy in place that strives to provide an atmosphere that fosters trust, respect, and democracy. No discipline measures which involve any form of physical punishment, degradation or emotional deprivation are employed at any time. No child will be denied any basic necessity, nor will any form of physical restraint, confinement or isolation be used. All discipline will be developmentally appropriate and reasonable in the circumstances. If your child is having a consistently difficult time adjusting to preschool, you may be asked to come into a few classes to help support your child navigating the classroom.

The first steps in our discipline policy are preventative measures, as well as positive child guidance techniques. In extreme circumstances, the following steps will be taken:

1. Parents/Guardians will be contacted and asked to pick up their child. A meeting will be scheduled with the parents/guardians to discuss ways of resolving the behaviour.
2. If the unwanted behaviour continues to persist, the parents/guardians will again be asked to pick up their child. Parents/Guardians will be asked to attend class with their child.
3. If all of the above steps have been taken, and the unwanted behaviours continue, the child will not be permitted to attend class.

I have read and understood the information put forth in this waiver.

Print Name of Parent / Guardian \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_